



AUTHOR GUIDELINES

ABOUT THE JOURNAL

The mission of *Annals of LGBTQ Public and Population Health* is to bring together state-of-the-art scholarship across disciplines, which seeks to enhance the health and well-being of sexual and gender minority (SGM) individuals at the population level with an eye to the intersectional identities that SGM people possess.

Please note that this journal only publishes manuscripts in English.

MANUSCRIPT TYPES

Annals of LGBTQ Public and Population Health accepts **Full Length Articles** and **Brief Reports of empirical research in including quantitative, qualitative, and mixed methods studies**. We do not publish case studies.

Full Length Articles: maximum of 3500 words of text and no more than 5 tables or figures.

Brief Reports: maximum 1000 words and text and no more than 2 tables or figures.

We will consider the following pending approval from the Editor in Chief:

Systematic Reviews, Commentaries, and Letters to the Editor.

Systematic Reviews must consist of extensive literature review conducted with a methodological approach and explicate public health and public policy implications. **Commentaries** should address developments in public or population health, national or world events, as these relate to the mission of the journal. **Letters to the Editor** should address an article previously published in the journal.

Systematic Reviews: maximum of 7500 words of text and no more than 5 table or figures

Commentaries: maximum of 1000 words with no tables or figures.

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Online submission is required. All authors should submit their manuscript online at <https://mc.manuscriptcentral.com/lgbtq>.

Before submitting any manuscript, please sure that the manuscript is prepared according to the most recent *Publication Manual by the American Medical Association (AMA)*. Authors should also verify that all tables, graphs, and figures as cited in the text are included and prepared according to AMA style.

Finally, authors should check to make sure that all references included in the text are accurate and consistent with those listed in the reference list. Manuscripts that contain these errors will be returned to the author before it is sent for peer review.

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Authors must state all conflicts of interest related to content of articles. This includes financial, institutional, consultant, business, and other relationships that might lead to bias or a conflict of interest. If there are no conflicts of interest, state this explicitly as none are declared. Conflict of interest and source of funding statements are specified in the Editorial Manager.

MANUSCRIPT PREPARATION

Use Microsoft Word for word-processing the manuscript; pdf files are not accepted. This includes the abstract, body of the manuscript (including references), tables, figures, and appendices. Formatting notes are included below.

Masked submissions: The manuscript should contain no identifying information. The author should not include any of his/her/their information, including but not limited to name, credentials, institutional affiliation, and email address within the main body of the manuscript. For the submissions, indicate the name of the institution granting IRB approval with "XXX"; this information will be updated when a manuscript is accepted for publication.

Formatting of the manuscript:

- Double space all text, including quotations, lists, and references/notes.
- Left justify only.
- Leave a one-inch margin on all sides
- Number pages consecutively.
- Use 12 point, Times Roman font.
- Use double space format.
- Please key all titles in initial caps/lowercase.
- Only use one space between words. Even after periods, only use one space. Before saving your document, search for two spaces and if they occur, delete the extra space.
- Turn justification off. If it is turned on it will introduce additional spaces.
- Indent all new paragraphs

Organization of the manuscript:

1. Title page
2. Abstract, Keywords, and Public health significance:
 - a) an abstract in the form of one unstructured paragraph of 250 words maximum without subheadings or statistics,
 - b) up to 8 keywords,
 - c) and a statement of public health significance of 50 words maximum.

3. Main document: These headers are required--**Introduction, Methods, Results, Discussion, Conclusions**--for Full Length Articles, Brief Reports, and Systematic Reviews. Do not include numbers in any of the headings.
4. References: AMA Style

Numerical Results:

- Report all statistics (e.g. F, t etc.) and p values to 2 decimal places (hundredths place) except when $p < .01$ or $p < .001$
 - Never report $p = .000$
- Report means, standard deviations, confidence intervals etc., to 2 decimal places (hundredths place)
- Report percentages, frequencies etc. to one decimal place (tenths place)
 - In text, percentages must be followed by (n) ex. 32.3% (n = 22)

Other sections of submission—each submitted separately:

- Tables and figures with legends
- Appendices

Abstract, Keywords and Public Health Significance:

Include an unstructured, narrative abstract of 250 words or fewer. The abstract should briefly highlight conclusions of the article and should not include statistics or sub-headings. Also include up to 8 keywords that describe the contents of the article like those that appear in The National Library of Medicine's Medical Subject Headings (MeSH). Finally summarize the public health significance of the manuscript in no more than 50 words.

Funding details:

Please supply all details required by your funding and grant-awarding bodies as follows:

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References:

References should be cited in text and styled in the reference list according to the Publication Manual of the American Medical Association (the most recent edition). Articles will be returned to the author prior to review if AMA style is not followed. The Editor will request a resubmission following revision according to AMA style. In short, in-text citations should be superscripted and should only appear AFTER terminal punctuation. They should not be regular numbers in parentheses/brackets or superscripted numbers appearing before terminal punctuation.

Tables/Figures:

The number of tables/figures is limited to 5 for Full Length articles and Systematic Reviews; 2 for Brief Reports. Each table/figure should be submitted as a separate file. Number tables and figures consecutively; mention all tables/figures in text. Supply a brief title for each table/figure.