International Journal for Human Caring

AUTHOR GUIDELINES

Purpose of the Journal

The *International Journal for Human Caring*’s (IJHC’s) objective is to serve as a scholarly forum for all nurses and other disciplines interested in the advancement of knowledge of human care and caring. Emphasis is in caring related to health, human relationships, and improvement of the human condition. The journal is most useful to all nurses and health personnel worldwide in hospitals, universities, research centers, libraries, and health and social science settings. Social scientists and professionals from many other disciplines have found the *International Journal for Human Caring* to be of great interest and are encouraged to submit manuscripts.

The *International Journal for Human Caring* is a publication of the *International Association for Human Caring*.

IJHC is an electronic publication.

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Authors interested in submitting scholarly manuscripts, research, aesthetic expressions, caring case studies, book reviews, continuing education articles, essays, and other original work should submit work to Editorial Manager. Authors pay no fees to IJHC.

**Categories of Submissions:** Regular articles concerning caring and care are complete research, theoretical papers, issues papers, research methods, education and educational methods papers, case studies in caring, aesthetic works, essays, and others. Student papers are also accepted for review. Book reviews and continuing education articles are also accepted for review.

Please submit manuscripts to [http://www.editorialmanager.com/humancaring](http://www.editorialmanager.com/humancaring) to initiate manuscript review by members of IJHC Advisory and Editorial Review Boards.

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**Publication Policy**

**Solicited articles: Special Topics or Theme Issue**

- Ideas for Special Topics issues are submitted directly to the Editor-in-Chief ([wolf@lasalle.edu](mailto:wolf@lasalle.edu)). Please submit an issue theme in a paragraph included in a 1-page list of articles and authors. A submission date for solicited manuscripts is negotiated with the Editor. Special topics issue editors should give authors an idea of what the article might cover so that it fills the issue. Overlap is to be avoided and repetition is minimized.

- Solicited articles for the **Special Topics** issue should be submitted on schedule via [http://www.editorialmanager.com/humancaring](http://www.editorialmanager.com/humancaring) to initiate manuscript review by IJHC boards.

- The **Editor-in-Chief** sends all manuscripts out for review consistent with typical practices. Articles are due no later than the submission date indicated by the Editor and Special Topics Guest Editor.

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The Editor-in-Chief reviews articles on submission and may request that authors revise manuscripts prior to inviting peer reviewers.

The peer review process is double blinded. Reviewers are assigned from members of the Editorial Review and Advisory Boards. Two peer reviewers are asked to review submitted manuscripts and may decline review. In that instance, the Editor-in-Chief requests that another reviewer complete the review. Although the time for completing each review is short, the Editor-in-Chief reminds reviewers to examine submissions so that authors receive timely critique of their work. Minor revision, major revision, and reject include the outcomes of reviews.

The Editor-in-Chief invites potential Advisory or Editorial Board Members to contribute to the work of IJHC. Professionals interesting in participating in the purpose of IJHC, as related to the mission of the International Association for Human Caring, may also request to be appointed to one of the boards. They are asked to provide an email query and a curriculum vitae or resume.

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Authors of research articles might elect to provide a statement that their data could be shared and are available on direct request to the researchers.

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Include an abstract of 100 words or fewer. The abstract should briefly highlight conclusions of the article. Also include up to 8 keywords that describe the contents of the article like those that appear in Cumulative Index to Nursing & Allied Health Literature (CINAHL) or The National Library of Medicine’s Medical Subject Headings (MeSH).

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Here are a few tips to help you improve your language related to disabilities and handicaps:

Always put the person first, then the disability. Say or write “person with a disability” rather than disabled person.

Use disability to describe a functional limitation that interferes with a person's ability to walk, hear, see, talk, and learn. Use handicap to describe a situation or barrier imposed by society, the environment, or oneself.

Do not be concerned if you find yourself using words like “see” to a person who is blind, or "hear" to a person who is deaf. These words won’t offend.

Do not refer to a person in a wheelchair as "confined" to a wheelchair. It's better to say or write “uses a wheelchair.”

Do not say "normal person" as compared to a person with a disability. Say able-bodied or non-disabled.

Avoid such words as victim, stricken with, crippled, mute, deaf and dumb, or afflicted. For example, refer to a person who has had a stroke as a stroke survivor, not as a stroke victim.

Do not say arthritic or cerebral palsied. It’s better to say, "he has arthritis," or "she has cerebral palsy.”

Do not say birth defect. It is better to say a person who has a disability since birth; a congenital disability.

Remember that a person with a disability is a person like anyone else-they just happen to have a disability.

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